

**INLAND NORTHWEST PARLIAMENTARY LAW UNIT
OF THE
NATIONAL ASSOCIATION OF PARLIAMENTARIANS®**

SPECIAL RULES OF ORDER

SRO 1. Order of Business. The order of business for regular meetings of INPLU shall be, as applicable:

- a.* Approval of the Minutes
- b.* Reports of Officers, the Board, and Standing Committees
- c.* Reports of Special Committees
- d.* Special Orders
- e.* Unfinished Business and General Orders
- f.* Educational Program
- g.* New Business
- h.* Announcements

SRO 2 Relaxation of Formality at Small Meetings. Unless otherwise ordered by the unit, at any meeting at which twelve or fewer members are in attendance:

- a.* Members may raise a hand instead of standing when seeking to obtain the floor, and may remain seated while making motions or speaking.
- b.* Motions need not be seconded.
- c.* There is no limit to the number of times a member may speak to a debatable question, except that appeals are debatable under the regular rules.
- d.* Informal discussion of a subject is permitted while no motion is pending.
- e.* All votes, except for unanimous consent and ballot votes, shall be taken by a show of hands
- f.* The chair need not rise when putting questions to a vote.
- g.* The chair may, without rising or leaving the chair, speak in informal discussions and in debate, and may vote on all questions.

SRO 3. Name of Motion-Maker Not Included in Minutes. Unless otherwise ordered by the unit, the name of the maker of any motion shall not be included in the minutes.